



Information Sheet for the Notification of Death Form

Getting Started

This sheet will help you to complete the Notification of Death Form. This form is used to notify Service Canada of the death of a Canada Pension Plan (CPP) and/or Old Age Security (OAS) beneficiary to stop the payment of CPP and/or OAS benefits in order to avoid overpayment.

You can fill in this form online, but you cannot submit it electronically. Complete the form on-screen. You must then print, sign and return it by fax.

If you do not have access to a fax machine and you are in Canada or the United States, you can phone our toll-free number 1 800 277-9914 for assistance. For people with speech or hearing impairments using a teletypewriter device (TTY), call 1 800 255-4786 for assistance. If you are living outside Canada or the United States, you can contact your nearest social security office or International Operations at 1 613 957-1954 for assistance.

Information about the deceased

Fill in the information about the deceased.

It is important to complete the entire form including the Social Insurance Number.

Consent to release information about the deceased

The person who is filling out the form on behalf of the deceased must complete and sign this section of the form. Completing and signing this section of the form allows information about the deceased to be released to Service Canada.

Notification submitted by

The organization or person submitting the notification must complete and sign this section of the form. If it is the same person who signed the "Consent to release information about the deceased" section, a duplicate signature is required.

Once completed, the form can be faxed to the nearest processing centre:

British Columbia	(866) 396-6247	Quebec	(877) 748-2470
Alberta/North West Territories/Nunavut	(780) 495-2263	New Brunswick	(506) 452-3459
Manitoba/Saskatchewan	(877) 505-6107	Nova Scotia	(902) 426-9759
Ontario	(800) 695-4012	Prince Edward Island	(902) 566-7841
		Newfoundland and Labrador	(709) 772-2447



Notification of Death Form For completion by the funeral provider or survivors of the deceased

The purpose of this form is to notify Service Canada of the death of a Canada Pension Plan (CPP) and/or Old Age Security (OAS) beneficiary to stop the payment of a CPP and/or OAS benefit in order to avoid overpayment.

There is no obligation to have the funeral home complete and send in this form. Should you wish to personally notify Service Canada or if you have any questions, please call:

1 800 277-9914 (English)
1 800 277-9915 (French) or
1 800 255-4786 (TTY).

Information about the deceased (please print)

Social Insurance Number: _____ Mother's maiden name (if known): _____

Last name: _____

First name and initial: _____ Next of Kin - Full name and mailing address (if known): _____

Date of birth: _____
Year Month Day

Date of death: _____
Year Month Day

Place of death: _____
City / Province (Country-if outside Canada)

Consent to release above information about the deceased (please print)

I give my consent to release the above information about the deceased to Service Canada

Information provided by: Full name and mailing address: _____

Relationship to the deceased (please check one(s) that apply):

Spouse Common-law partner
 Executor Other (please specify) _____ Telephone Number: _____

Signature: _____ Date: _____
Year Month Day

Notification submitted by (please print)

Name of Funeral Home or Other Organization/Individual: _____

Telephone Number: _____

Signature: _____ Date: _____
Year Month Day

The collection and use of personal information for this service is authorized by the *Canada Pension Plan* and *Old Age Security Acts*. All information collected by Service Canada is protected under the federal *Privacy Act* and will remain confidential. We may disclose it where we are authorized to do so under the *CPP* and *OAS Acts*.

Service Canada delivers Human Resources and Social Development Canada (also known as Human Resources and Skills Development Canada) programs and services for the Government of Canada.